

WHOA
BOARD MEETING MINUTES

Date/Time: 3/4/2023 at 6:00 pm

Location: Perry Library

Attendees: Michelle Ponsell, Judy Cornwell, Dave Ponsell, Karen Collier, Carl Scarisbrick (Arrival at 6:20)

Board meeting was called to order promptly at 6:00 pm following a motion by Michelle and a second by Judy.

A motion was made by Michelle to approve the Meeting Agenda. Judy seconded. All Approved.

Opening Remarks by Board President, Karen Collier:

- Karen discussed the subject of Board Governance Training by David Pope of Macon. Mr. Pope was to prepare an Engagement Letter to layout the total program for training. Karen did not receive the letter. However, it was discussed that all persons involved with the board should be informed of the procedures of the board including committee members. Discussion ensued concerning a Shared Homeowners Association Newsletter to join as a resource for training. Dave made a motion to approve the activation of a 7-day trial and possible subscription; Michelle seconded. All approved.

Previous Meeting's Minutes Approved

Vice President's Comments

- Carl reported that sprinklers had been running at the park on Woodlands Boulevard during a time that they were supposed to be turned off. Judy would inform Landscaping Committee to check on them.

Treasurer's Report Submitted and Approved

Michelle submitted all documents as requested by Karen last month. Discussion continued over difference between Quickbooks® and Bill.com reference a balance sheet composition. Karen was to call CPA to discuss. No questions were presented concerning the Treasurer's report.

Board Committee Liaison

- 12 home improvement requests were addressed for the month of February. 2 covenant violations and 6 General Questions/complaints were addressed. Toilets at the

Misty Leaf Path playground were reported inoperative and repaired. Larry salvaged sprinkler controller and timer from HWY 127 entrance.

OLD BUSINESS

- Letter to previous President was to be drafted and sent concerning improper procedure for purchasing supplies. Dave to complete NLT 3/5/2024. Posting of Committee Members Volunteer request to be posted on WHOA website, submitted to Community Facebook administrator for posting, and emailed via email group NLT 3/6/2024.

NEW BUSINESS

- Discussion was held concerning more community meetings (i.e. Semi-annual (June) and Annual (December) Meetings). Michelle to check on availability and accommodation size at Flint Energies and Veteran's HS.

Meeting was adjourned at 6:57 pm with a motion by Michelle; Motion seconded by Carl.
All Approved – Meeting Closed

Next meeting to held on 4/1/2024 at Perry Library.