

WHOA
BOARD MEETING MINUTES

Date/Time: 12/5/2023 at 6:30 pm

Location: 218 Bobtail Run

Attendees: Michelle Ponsell, Judy Cornwell

Absent: Carl Scarisbrick

Dave Ponsell, Karen Collier, Larry Cornwell

Board meeting began promptly at 6:30 pm. Michelle began by providing an update from the Annual Board Meeting on 12/4/2023.

Appointment of Board Officers:

Michelle motioned to appoint 2024 Board Officers; Karen seconded the motion.

The following appointments were made:

PRESIDENT – Karen Collier

VICE PRESIDENT – Carl Scarisbrick

SECRETARY – Dave Ponsell

TREASURER – Michelle Ponsell

COMMITTEE CHAIRPERSON – Judy Cornwell

Discussion On HWY 127 Entrance:

Following submission of a proposal packet to the Houston County Planning and Zoning Commission by the previous Board, a counter-offer was received. Merits of the County offer was discussed and it was decided that the WHOA would submit a counter-offer for compensation of destruction and relocation of the Woodlands sign, associated landscaping, and fence replacement.

Restrooms at playgrounds:

1. The Board has decided to purchase and install electronic combination locks on the bathroom doors. Dave was authorized up to \$500 for the purchase of the locks.

2. The codes for the locks can be requested by homeowners by sending an email to the **WHOA** email at WHOAHouston@gmail.com. The website will be updated to indicate the process to receive the code by homeowners.

3. **IMPORTANT NOTE!** The first time that vandalism occurs at the restrooms, the codes will be changed and the home owners will have to request the codes again.

Establishment of committees:

The Board has recognized the need for the development of committees to handle the various functions within the Association. The Board will meet again next week to establish those committees and then query the homeowners for volunteers to serve on those committees. Additional information will be provided on both the WHOA website (www.whoahouston.com) and the WHOA Facebook page (to be created this month) as soon as the list of committees are developed and approved.

Architectural Control Committee: Larry Cornwell provided information on the appointment to this committee which is irrevocable until 2025 and noted that the other 2 committee members delegated their responsibility to him.

Approval of Expenditures in Bill.Com:

The Board appointed Michelle Ponsell as approver of bills in bill.com for the WHOA. Bill.com is a software program maintained by the WHOA's CPA (Nichols, Cauley & Associates). The program provides a platform that enables the CPA to make payments to third parties (our Vendors) and manage accounts payable and accounts receivable electronically. If performance of services (such as landscaping) needs to be verified, Michelle will send an email to committee chairperson for verification/approval of payment.

Planning and Zoning (P&Z) Meeting for Proposed Rezoning of Property:

There is a P&Z meeting scheduled for **5:30 pm, 12/12/2023 at the City Hall located at 700 Watson Blvd in Warner Robins**. The request for rezoning of the property located at the corner of HWY 127 and Old Perry Road will be presented for consideration. This Board of Directors will remain neutral in the outcome of this effort. It is an individual's right to support or oppose any action they may feel will affect their interests. The information about the P & Z meeting will be added to the Website.

Election Information:

Larry Cornwell provided detailed information regarding the following: Results from the most recent 2024 Board election. That information was available from the link posted on the website.

Annual Task List for WHOA:

Larry Corwell provided a task list that outlined the Schedule of Activities and maintenance schedule of the WHOA for new board member reference.

Meeting was adjourned at 8:14 pm with a motion by Michelle; Motion seconded by Judy.